

**MASTER JAYA GREENTECH SDN BHD (830211-W)**

Tel : 012 331 0069 (Ms. Aida)

Fax : 03-8962 6211

Email : [ftr@masterjaya.com.my](mailto:ftr@masterjaya.com.my)**REGISTRATION FORM****\* Master Jaya has the right to reject incomplete application****1. Workshop Title****2. Workshop Date:**

**CePBFO/ CePSO Field Training Report (FTR)  
Preparation Workshop for EiMAS Competency  
Certificate**

**A. APPLICATION INFORMATION****3. Name :** \_\_\_\_\_  
\_\_\_\_\_**4. IC No. :** \_\_\_\_\_**5. Sex :** ☐ Male ☐ Female**6. Contacts Tel. No. :** \_\_\_\_\_

H/Phone : \_\_\_\_\_

Fax : \_\_\_\_\_

Email : \_\_\_\_\_

**7. Competency Course :** ☐ CePBFO  
(previous) ☐ CePSO**8. Date of attending CePBFO / CePSO Course  
(previous):** **9. Meal preference :** ☐ Vegetarian ☐ Non-vegetarian**B. COMPANY DETAILS****10. Name of Company/  
Employer****11. Company Address for Invoicing/ Quotation Purposes****12. Contact person (Mr/Mrs/Ms) :** \_\_\_\_\_

Contacts Tel. No. : \_\_\_\_\_

H/Phone : \_\_\_\_\_

Fax : \_\_\_\_\_

Email : \_\_\_\_\_

**13. Company Stamp**

*Chop with full address stamp*

**14. Authorised Signature****15. Signature of Applicant**

Date : \_\_\_\_\_

**C. PAYMENT INFORMATION**

<p><b>Workshop Fee:</b> <span style="border: 1px dashed black; display: inline-block; width: 150px; height: 20px; vertical-align: middle;"></span></p> <p><b>Payment Method:</b></p> <p><input type="checkbox"/> <b>Non-HRDC Claimable : Online Bank Transfer / Bank Draft / Others:</b> _____</p> <p><input type="checkbox"/> <b>HRDC Claimable (SBL-Khas)</b></p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>NOTE:</b></p> <ul style="list-style-type: none"> <li><b>Fully HRDC claimable under face-to-face training.</b></li> </ul> </div>	<p><b>Payment by cheque /bank draft should be made payable to :</b></p> <p><b><u>Name:</u></b> <b>MASTER JAYA GREENTECH SDN BHD</b></p> <p><b><u>Bank Account No.:</u></b></p> <p>1) <b>ALLIANCE ISLAMIC BANK BERHAD: 62131-001-001-6127</b></p> <p style="text-align: center;"><b>or</b></p> <p>2) <b>CIMB BANK BERHAD : 8010-135-137</b></p>
<p><i>* All payments must be paid 2 weeks before the course. Please provide proof of payment to us before the course to confirm your seat.</i></p>	

**TERMS AND CONDITIONS**

1. Acceptance will be on a first come first serve basis. **PLEASE NOTE : FULL PAYMENT must be received 2 weeks before commencement of the workshop. Otherwise, participants will be not be allowed to join the workshop. A receipt will be issued on payment.**
2. Fees are inclusive of programme materials and certificate.
3. You may send the completed application form via e-mail ([fttr@masterjava.com.my](mailto:fttr@masterjava.com.my)).
4. Proof of postage is not proof of receipt. We will not be responsible on any documents lost in transit.
5. Payment via cheque should be crossed and made payable to **MASTER JAYA GREENTECH SDN BHD**
6. Payment must be banked in to **Alliance Islamic Bank Berhad** (account number **62131-0-01-001612-7**) or **CIMB Bank** (account number **8010-135-137**)
7. The organizing committee reserves the right to cancel, postpone, or change the programme due to unforeseen circumstances. Every effort will be made to inform the registered participants of any changes. The course fee will not be refunded, but can be credited to a future workshop.
8. Substitution or Cancellation: The fees paid is not refundable. However, substitution of participant(s) will be permitted. Request must be made via email or fax 14 days before course date. Any changes after the deadline will not be entertained.

MJG Internal Use Only

Invoice Number : \_\_\_\_\_

Payment Detail : \_\_\_\_\_